



# WALLER TEXAS

City of Waller

1218 Farr St., Waller, TX 77484

Permits & Inspections Department  
(936) 372-3880 x116 [permits@wallertexas.com](mailto:permits@wallertexas.com)

## CONTRACTOR REGISTRATION FORM

### TYPE OF CONTRACTOR LICENSE

<input type="checkbox"/> ELECTRICAL CONTRACTOR	<input type="checkbox"/> MECHANICAL (HVAC)
<input type="checkbox"/> MASTER ELECTRICIAN	<input type="checkbox"/> IRRIGATOR (LANDSCAPE)
<input type="checkbox"/> JOURNEYMAN ELECTRICIAN	<input type="checkbox"/> BACKFLOW ( <i>special form required</i> )
<input type="checkbox"/> MASTER SIGN ELECTRICIAN	<input type="checkbox"/> GENERAL CONTRACTOR
<input type="checkbox"/> MASTER PLUMBER	<input type="checkbox"/> OTHER _____
<input type="checkbox"/> JOURNEYMAN PLUMBER	

### CONTRACTOR INFORMATION

COMPANY NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_  
(Physical Address)

CITY, STATE, ZIP: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(if different from above)

CITY, STATE, ZIP: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
(First & Last Name as shown on ID)

TRADE LICENSE NUMBER: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(not intended for GC)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PLEASE PROVIDE COPY OF DRIVER'S LICENSE, STATE LICENSE, AND CURRENT ACORD COMMERCIAL LIABILITY INSURANCE FORM SHOWING CITY OF WALLER 1218 FARR ST. WALLER, TX 77484 AS A CERTIFICATE HOLDER.**

#### Notice to Builders / Developers

The City of Waller, Texas (the "City") has entered into a Professional Services Agreement with Bureau Veritas North America, Inc. ("BVNA"), as amended from time to time, to perform such professional services as:

1. Construction Code Services (including Plan Review and Inspections)
2. Fire Services (including fire service plans review, fire services inspections, annual fire safety inspections, and fire code plan review services and inspection services)
3. Health Services (such as regulation of food establishments and pools and spas)
4. Public Works Services (including inspections, plan review, and technical support)
5. Planning and Mapping Services (including base mapping, housing inventory, population, land use inventory, economic development, street system, water system, wastewater system, storm drainage system, recreation and open space, and capital improvements program)

The City has designated BVNA to serve as the City's Fire Marshal and the City's Building Official in support of the Department of Public Works. Acting in the capacity of the City's Fire Marshal and/or Building Official, BVNA will set the timing, process, procedures and method needed to enforce the City's Ordinances, the International Building Codes adopted by the City, and State law. This includes necessary permits and permitting procedures, application documentation and procedures, plan documentation and submission, plan review procedures, and inspection policies and procedures. The City and/or BVNA reserves the authority to put an administrative hold on any process or procedure for a builder/developer that refuses to comply with the processes and procedures established by BVNA. The City and BVNA reserves the authority to reject permits and applications due to incompleteness, inaccuracy, and/or administrative holds. The City and BVNA reserves the authority to refuse review and inspections for reasons related to habitual noncompliance, false callings, and/or no preparation. The builder/developer will be provided notice from BVNA and/or the City that they are in noncompliance with the processes and procedures and at risk for an administrative hold.