



# WALLER TEXAS

*City of Waller*

1218 Farr St., Waller, TX 77484

**Permits & Inspections Department**

(936) 372-3880 x116 [permits@wallertexas.gov](mailto:permits@wallertexas.gov)

## SIGN PERMIT APPLICATION

(FOR OFFICE USE ONLY)

APPLICATION # \_\_\_\_\_

VALUATION: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

SIGN COMPANY NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL ADDRESS	ADDRESS	CITY	STATE	ZIP
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MASTER ELECTRICIAN NAME: \_\_\_\_\_ LICENSE #: \_\_\_\_\_

SIGN TYPE: \_\_\_\_\_ TOTAL SQUARE FOOTAGE: \_\_\_\_\_

ILLUMINATED: YES NO HEIGHT: \_\_\_\_\_ Ft. In. WIDTH: \_\_\_\_\_ Ft. In.

JOB DESCRIPTION: \_\_\_\_\_

**If sign is illuminated an electrical permit shall be obtained by a licensed State of Texas Electrical / Sign Contractor. For the type of sign that is permitted in The City of Waller, please see City Ordinance No. 635 and 644.**

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\*All items must be completed and signed by the named licensed professional on this application.

Please note that banners are considered signs, and any permitted sign cannot serve an off premise advertisement.

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

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TOTAL DUE \$ \_\_\_\_\_

### Notice to Builders / Developers

The City of Waller, Texas (the "City") has entered into a Professional Services Agreement with Bureau Veritas North America, Inc. ("BVNA"), as amended from time to time, to perform such professional services as:

1. Construction Code Services (including Plan Review and Inspections)
2. Fire Services (including fire service plans review, fire services inspections, annual fire safety inspections, and fire code plan review services and inspection services)
3. Health Services (such as regulation of food establishments and pools and spas)
4. Public Works Services (including inspections, plan review, and technical support)
5. Planning and Mapping Services (including base mapping, housing inventory, population, land use inventory, economic development, street system, water system, wastewater system, storm drainage system, recreation and open space, and capital improvements program)

The City has designated BVNA to serve as the City's Fire Marshal and the City's Building Official in support of the Department of Public Works. Acting in the capacity of the City's Fire Marshal and/or Building Official, BVNA will set the timing, process, procedures and method needed to enforce the City's Ordinances, the International Building Codes adopted by the City, and State law. This includes necessary permits and permitting procedures, application documentation and procedures, plan documentation and submission, plan review procedures, and inspection policies and procedures. The City and/or BVNA reserves the authority to put an administrative hold on any process or procedure for a builder/developer that refuses to comply with the processes and procedures established by BVNA. The City and BVNA reserves the authority to reject permits and applications due to incompleteness, inaccuracy, and/or administrative holds. The City and BVNA reserves the authority to refuse review and inspections for reasons related to habitual noncompliance, false callings, and/or no preparation. The builder/developer will be provided notice from BVNA and/or the City that they are in noncompliance with the processes and procedures and at risk for an administrative hold.