



**STATE OF TEXAS
COUNTIES OF WALLER AND HARRIS
CITY OF WALLER**

BE IT REMEMBERED THAT ON THIS THE 19th day of August 2024 at 6:00 PM the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

Mayor Danny Marburger
Mayor Pro-Tem Jason Tones
Councilmember Nancy Arnold
Councilmember Don Hart
Councilmember Dwayne Hajek
Councilmember Sherri Swisher (Absent)

Staff:
Cynthia Ward, City Secretary
Lucero Valdez, Deputy City Secretary
Ryan Short, Finance Officer
Daniel Wilson, Public Works Director
Michael Lopez, Police Chief
Philip Boedeker, City Attorney
Travis Sellers, City Engineer

Mayor Marburger called the meeting to order at 6:00 PM.

PRAYER AND PLEDGE OF ALLEGIANCE

*The prayer was led by Councilmember Arnold.
The pledge was led by Mayor Pro-Tem Tones.*

ROLL CALL

*Mayor Marburger and Councilmembers Tones, Arnold, Hart and Hajek all present.
Councilmember Swisher absent.*

COMMUNICATIONS FROM THE PUBLIC

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action

but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before the City Council to speak about an item on the agenda. Before the start of the meeting, the person must request such an appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before the City Council for discussion or action. Comments are limited to 3 minutes.

No communications from the public.

CONSENT AGENDA ITEMS

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for July 01,2024, Special Meeting.
2. Approval of Minutes for July 15, 2024, Regular Meeting.
3. Approval of Minutes for July 25, 2024, Meeting.
4. Approval of Quarterly Investment Report ending June 2024.
5. Approval of refund to Alexis Avendano for tax year 2023 due to value change per WCAD.
6. Approval of refund to Carriage Crossing LP for tax years 2022 and 2023 due to value change per HCAD.
7. Approval of refund to All Seasons Hospitality & Investments #1491 for tax years 2022 and 2023 due to value change per HCAD.
8. Approval of refund to Novel Hospitality Group LLC for tax years 2022 and 2023 due to value change per HCAD.

Councilmember Hajek motioned to approve. Councilmember Hart seconded the motion. Motion passed.

REGULAR AGENDA ITEMS

9. Discussion and possible action to approve appointment of Brenda Bundick, Tax Assessor/Collector for the Waller I.S.D., to calculate the city’s tax rate for the 2024 tax year.

Finance Officer, Ryan Short addressed the Council on approving to appoint a Tax Assessor/Collector to calculate the City’s tax rate. The City has always contracted with Waller ISD and has appointed Brenda Bundick over the past few years.

Councilmember Arnold motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.

10. Discussion and possible action to approve the proposed FY 2024-25 budget for the City of Waller.

Finance Officer, Ryan Short presented the proposed budget information with the summary of changes to Council for approval

Councilmember Hajek motioned to approve. Councilmember Hart seconded the motion. Motion passed.

11. Discussion and possible action to approve the proposed FY 2024-25 tax rate for the City of Waller.

Finance Officer, Ryan Short presented the proposed tax rate of \$0.3664 per \$100 to the Council.

Councilmember Arnold motioned to approve. Councilmember Hart seconded the motion. Motion passed.

12. Discussion and possible action to give authorization to issue requests for proposals for administrative services (RFP) as a disaster recovery management service provider to complete application and project implementation and requests for qualifications (RFQ) for engineering services for the Federal Emergency Management Agency (FEMA) Public Assistance (PA)/Hazard Mitigation Assistance (HMA) funding administered by the Federal Emergency Management Agency, Texas Division of Emergency Management and/or Texas Water Development Board.

Finance Officer, Ryan Short presented the information to Council stating this allows us to solicit bids for grant services.

Councilmember Arnold motioned to approve. Councilmember Hajek seconded the motion. Motion passed.

13. Discussion and possible action on **Resolution #2024-07**, electing a person to the board of directors of the Harris County Appraisal District.

RESOLUTION NO. 2024-07

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WALLER
NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF
THE HARRIS CENTRAL APPRAISAL DISTRICT**

City Secretary, Cynthia Ward presented the information to Council regarding the re-appointment of Mike Sullivan to the Board of Directors of the Harris County Appraisal District who serves for all cities other than Houston.

Councilmember Hart motioned to approve. Councilmember Arnold seconded the motion. Motion passed.

14. Discussion and possible action to approve an MOU between the City of Waller and Texas Engineering Extension Services (TEEX) as an addendum to the rental agreement to use the Waller Civic Center for a two-week Lean Six Sigma certification course.

Chuck Martinez outlined the Texas A&M Engineering Services Six Sigma certification course. TEEX, with a focus on workforce training for state agencies, which specializes in enhancing productivity in the manufacturing and supplier sectors.

Mayor Pro-Tem Tones motioned to approve. Councilmember Hart seconded the motion. Motion passed.

15. Discussion and possible action to approve **Resolution #2024-08**, authorizing the issuance of \$3,365,000 Harris-Waller Counties Municipal Utility District No. 12 unlimited tax bonds, series 2024.

RESOLUTION NO. 2024-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WALLER, TEXAS, AUTHORIZING THE ISSUANCE OF THREE-MILLION, THREE-HUNDRED SIXTY FIVE THOUSAND DOLLARS (\$3,365,000) HARRIS-WALLER COUNTIES MUNICIPAL UTILITY DISTRICT NO. 12 UNLIMITED TAX BONDS, SERIES 2024

City Attorney Philip addressed the Council, seeking authorization for bonds within the City's ETJ. These bonds will fund projects including the Oakwood Estates lift station pump station, Field Store Road water and wastewater lines, City of Waller impact fees, and the acquisition of the Oakwood Estates detention pond.

Councilmember Hart motioned to approve. Councilmember Arnold seconded the motion. Motion passed.

16. Discussion and possible action to approve water meter easement agreement at 2519 Mayer Waller Road, containing 0.0046 acre (200 square feet) situated in the H.B. Hedgepeth Survey, Abstract No. 140, in Waller County, Texas, and being out of and a part of that certain Reserve A, Block 1 of Waller Penick Properties Development.

City Engineer Travis addressed the Council regarding the water meter easement agreement. Stating it would grant the city access to the water meter, ensuring the protection of its utility interests.

Councilmember Hart motioned to approve. Councilmember Arnold seconded the motion. Motion passed.

17. Discussion and possible action to approve funds for the Bettis Water Tower Repair from the Reserves Fund.

Finance Officer, Ryan Short is requesting permission to transfer the remaining funds from the reserve account.

Councilmember Arnold motioned to approve. Councilmember Hajek seconded the motion. Motion passed.

MAYOR-COUNCIL REPORTS

No reports

STAFF REPORTS

Cynthia Ward, City Secretary
No report.

Michael Lopez, Police Chief
Chief Lopez received a commendatory letter from a City of Waller resident praising Officer Gorrostieta for his professionalism during a citation stop.

John Isom, WEDC Director
No report.

Travis Sellers, City Engineer
No report.

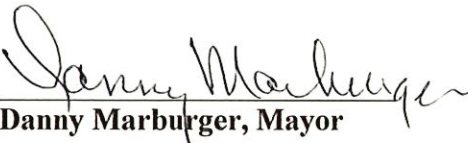
ELECTED OFFICIAL REPORTS

Not present, no report.

ADJOURNMENT

With no other business, Mayor Marburger adjourned at 6:37 PM.

APPROVED BY:


Danny Marburger, Mayor

ATTEST:


Cynthia Ward, City Secretary

