



**STATE OF TEXAS
COUNTIES OF WALLER AND HARRIS
CITY OF WALLER**

BE IT REMEMBERED THAT ON THIS THE 6th of February 2025 at 5:00 p.m. the City Council of the City of Waller, Texas met for a Special Meeting at 1218 Farr Street with the following present:

Council:

Mayor Danny Marburger
Mayor Pro-Tem Jason Tones
Councilmember Nancy Arnold (Absent)
Councilmember Don Hart
Councilmember Dwayne Hajek (Absent)
Councilmember Sherri Swisher

Staff:

Cynthia Ward, City Secretary
Lucero Valdez, Deputy City Secretary
Ryan Short, Finance Officer
Daniel Wilson, Public Works Director
Michael Lopez, Police Chief
Philip Boedeker, City Attorney
Travis Sellers, City Engineer

Mayor Marburger called the meeting to order at 5:00 p.m.

PUBLIC HEARINGS

**PUBLIC HEARING
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

A public hearing at 5:00 PM on Thursday February 6th at Waller City Hall, 1218 Farr St., in accordance with Texas Administrative Code, Title 4, Part 1, Section 30.7 regarding the submission of an application to the Texas Department of Agriculture for one or more Texas Community Development Block Grant Program (TxCDBG) grants for Program Years 2025-2026. The City of Waller may be eligible to participate in the Community Development Fund, the Colonia Fund Construction Program, and/or the Downtown Revitalization Program. The purpose of this meeting is to allow citizens an opportunity to discuss the citizen participation plan, the development of local housing and community development needs, the amount of TxCDBG funding available, all eligible TxCDBG activities, and the use of past TxCDBG funds. The City encourages citizens to participate in the development of TxCDBG application(s) and to make their views known at this public hearing. Citizens unable to attend this meeting may submit their views and proposals to Ryan Short, Finance Officer at 936-372-3880 x115 or at Waller City Hall. Persons with disabilities that wish to attend this meeting should contact Waller City Hall to arrange for assistance. Individuals who require auxiliary aids or services

for this meeting should contact Waller City Hall at least two days before the meeting so that appropriate arrangements can be made. Para más información en español, comuníquese con Oficial de Finanzas al 936-372-3880.

Luke Kretschmer from Grant Works presented information to council regarding the Community Development Block Grant Program.

PUBLIC HEARING
DESIGNATE A REINVESTMENT ZONE WITHIN THE MUNICIPAL BOUNDARY

A public hearing will be held on the 6th day of February 2025 at 5 o'clock p.m. at the City of Waller Council Chambers located at 1218 Farr, Waller, Texas 77484, Pursuant to Section 312.201 of the Texas Tax Code, notice is hereby given that the City of Waller, Texas, proposes to:

DESIGNATE A REINVESTMENT ZONE WITHIN THE MUNICIPAL BOUNDARY FOR THE PURPOSES OF COMMERCIAL-INDUSTRIAL TAX ABATEMENT UNDER CHAPTER 312 OF THE TEXAS TAX CODE

John Isom presented the council with the difference between the 312 agreement and the 380 agreements. County would like to proceed with a 312 agreement.

CLOSE PUBLIC HEARINGS

With no public comments, Mayor Marburger closed the hearing at 5:09 PM.

PRESENTATION FROM WALLER COUNTY 4H HORSE CLUB

No presentation

COMMUNICATIONS FROM THE PUBLIC

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before the City Council to speak about an item on the agenda. Before the start of the meeting, the person must request such an appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

No communication from the public.

CONSENT AGENDA ITEMS

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for December 10, 2024, Workshop Meeting.
2. Approval of Minutes for December 16, 2024, Regular Meeting.
3. Approval of the Annual Investment Policy and Quarterly Report for December 31, 2024.

Mayor Pro-Tem Tones motioned to approve. Councilmember Hart seconded the motion. Motion passed.

REGULAR AGENDA ITEMS

4. Discussion and possible action to approve the 2025 Pay Day and Holiday Schedule.

City Secretary Cynthia Ward addressed the council with the results of the employees survey for the Christmas and New Year’s day holiday schedule.

Mayor Pro-Tem Tones motioned to approve. Councilmember Swisher seconded the motion. Motion passed.

5. Discussion and possible action to approve Ordinance # 649, granting the petition for consent for a certain tract of 20.0928 acres of land into Harris-Waller Counties MUD No.12 and providing for severability.

ORDINANCE NO. 649

AN ORDINANCE GRANTING THE PETITION FOR CONSENT FOR A CERTAIN TRACT APPROXIMATELY 20.0928 ACRES OF LAND INTO HARRIS-WALLER COUNTIES MUNICIPAL UTILITY DISTRICT NO. 12; AND PROVIDING FOR SEVERABILITY.

City Attorney Phil Boedeker addressed the council in regards to the petition for consent of a certain tract for MUD No.12.

Councilmember Hart motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.

6. Discussion and possible action to sign a contract with Comcast Business to provide internet services at city hall, public works facilities, library and the museum.

City Secretary Cynthia Ward addressed the council for approval to accept a contract with Comcast Business to provide internet services to city facilities.

Councilmember Hart motioned to approve. Councilmember Swisher seconded the motion. Motion passed.

7. Discussion and possible action to approve **Ordinance # 650** of the City of Waller providing for the holding of a General Election on May 3, 2025, for the purpose of electing three (3) at-large council members; designating the entire City as one election precinct; and approve contracting with Waller County for a joint election.

ORDINANCE NO. 650

AN ORDINANCE OF THE CITY OF WALLER, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 3, 2025, FOR THE PURPOSE OF ELECTING (3) AT LARGE COUNCIL MEMBERS; COUNCIL MEMBER FOR UNEXPIRED TERM; DESIGNATING THE ENTIRE CITY AS ONE ELECTION PRECINCT; AND APPROVING TO CONTRACT WITH WALLER COUNTY FOR A JOINT ELECTION RELATING TO THE MAY 3, 2025, ELECTION.

ORDENANZA NO. 650

UNA ORDENANZA DE LA CIUDAD DE WALLER, TEXAS, DISPONIENDO UNA ELECCIÓN GENERAL EL 3 DE MAYO DE 2025 CON EL PROPÓSITO DE ELEGIR (3) MIEMBROS DEL CONSEJO GENERAL; DESIGNANDO A TODA LA CIUDAD COMO UN PRECINTO ELECTORAL; Y APROBAR UN CONTRATO CON EL CONDADO DE WALLER PARA UNA ELECCIÓN CONJUNTA RELACIONADO CON LAS ELECCIONES DEL 3 DE MAYO DEL 2025.

City Secretary Cynthia Ward addressed the council for approval to accept a contract with Waller County Elections for the General Election for the City of Waller to be held May 3, 2025.

Mayor Pro-Tem Tones motioned to approve. Councilmember Hart seconded the motion. Motion passed.

8. Discussion and possible action regarding **Resolution # 2025-01**, approving the execution of a contract between Waller I.S.D. and the City of Waller to conduct the early voting and election day and to accept the appointment of election judge(s).

RESOLUTION NO. 2025-01

APPROVING EXECUTION OF A CONTRACT WITH THE WALLER INDEPENDENT SCHOOL DISTRICT FOR 2025 ELECTION SERVICES.

City Secretary Cynthia Ward addressed the council for approval to have a joint Election with Waller ISD for the General Election for the City of Waller to be held May 3, 2025.

Mayor Pro-Tem Tones motioned to approve. Councilmember Hart seconded the motion. Motion passed.

9. Discussion and possible action regarding **Resolution # 2025-02**, approving the execution of a contract with Waller County Elections Administrator for a joint election relating to the May 3, 2025, election.

RESOLUTION NO. 2025-02

APPROVING EXECUTION OF A CONTRACT WITH WALLER COUNTY ELECTIONS ADMINISTRATOR FOR A JOINT ELECTION.

City Secretary Cynthia Ward addressed the council for approval to accept a contract with Waller County Elections.

Councilmember Hart motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.

10. Discussion and possible action to approve **Ordinance # 651**, an ordinance of the City of Waller, Texas designating a reinvestment zone for commercial-industrial tax abatement; assigning the name “Reinvestment Zone Number 2-CI of the City of Waller, Texas” to said zone; describing the boundaries thereof; providing for an effective date; and providing for severability.

ORDINANCE NO. 651

AN ORDINANCE OF THE CITY OF WALLER, TEXAS DESIGNATING A REINVESTMENT ZONE FOR COMMERCIAL-INDUSTRIAL TAX ABATEMENT; ASSIGNING THE NAME “REINVESTMENT ZONE NUMBER 2-CI OF THE CITY OF WALLER, TEXAS” TO SAID ZONE; DESCRIBING THE BOUNDARIES THEREOF; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SEVERABILITY.

EDC Director John Isom addressed the council with information provided by the County Attorney. The County Attorney stated in order to proceed with a 312 agreement, the City of Waller must also create a 312 agreement to formally declare the reinvestment zone.

Mayor Marburger asked the City Attorney Philip Bodeker if this would cause any potential issues. The City Attorney Bodeker stated that there would be no issues or obligations for the City to move forward with this agreement.

Mayor Pro-Tem Tones motioned to approve. Councilmember Hart seconded the motion. Motion passed.

11. Discussion and possible action to adopt **Resolution # 2025-03**, authorizing the Motor Vehicle Crime Prevention Authority to provide financial support to Waller Police Department to combat catalytic converter thefts.

RESOLUTION NO. 2025-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WALLER, TEXAS, FOR THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY; SB224 CATALYTIC CONVERTER GRANT PROGRAM.

Police Chief Michael Lopez addressed the council regarding the adoption of Resolution # 2025-03, which would provide financial support to WPD to combat catalytic converter thefts.

Councilmember Hart motioned to approve. Mayor Pro-Tem Tones seconded the motion. Motion passed.

12. Discussion and possible action to approve a Landscaping and Mowing services contract with Rotolo Consultants Inc in the amount of \$48,418.29.

Public Works Director Daniel Wilson addressed the council for approval to accept a contract with Rotolo Consultants Inc for Landscaping and Mowing services.

Councilmember Hart motioned to approve. Councilmember Swisher seconded the motion. Motion passed.

13. Discussion and possible action to approve a Gas On-Call Services contract with Noble Underground being the city's primary contractor and Badeco being the secondary gas contractor.

Public Works Director Daniel Wilson addressed the council for approval to accept a contract with Noble Underground being the primary contractor and Badeco as the secondary contractor for gas on-call services.

Mayor Pro-Tem Tones motioned to approve. Councilmember Hart seconded the motion. Motion passed.

MAYOR-COUNCIL REPORTS

STAFF REPORTS

Cynthia Ward, City Secretary

Reminded the council that the date for the Chamber of Commerce Annual Dinner has been rescheduled.

Michael Lopez, Police Chief

No report

Daniel Wilson, Public Works Director

No report.

John Isom, WEDC Director

No report.

Travis Sellers, City Engineer

No report.

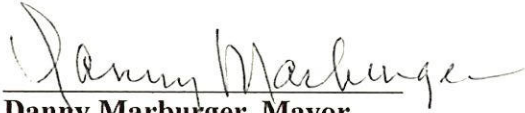
ELECTED OFFICIAL REPORTS

Not present, no report.

ADJOURNMENT

With no other business, Mayor Marburger adjourned at 5:35 PM.

APPROVED BY:


Danny Marburger, Mayor

ATTEST:


Cynthia Ward, City Secretary

